



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

**1 Petitions**

No petitions were received.

**2 Public Questions**

One question was received in advance of the meeting in accordance with the procedure rules in the Constitution. A copy of the question and response will be appended to the minutes of the meeting.

**3 Forward Plan**

It was resolved unanimously to:

- A Approve the Forward Plan for June 2024.

**4 Budget Outturn Report 2023-24**

It was resolved unanimously to:

- A Note the unaudited outturn position of the Combined Authority for the 2023/24 financial year
- B Approve the requested slippage of unspent project budgets on the approved capital programme of £59.3m, and on the revenue budget of £14.9m.

**5 Overview and Scrutiny Committee Annual Report 2023/24**

It was resolved unanimously to:

- A Defer this item to the next meeting of the Combined Authority Board (24 July 2024).

**6 Member Development Annual Report**

It was approved unanimously to:

- A Note the Member Development Annual Report.
- B Note the training sessions held and the planned prospectus for the new municipal year.
- C Note the objectives as being to assist Members in carrying out their roles efficiently, and to maintain the highest standard of elected Members in carrying out their responsibilities to the Combined Authority and the communities they serve.

**7 Appointments to Outside Bodies**

It was resolved to:

- A Defer this item to the next meeting of the Combined Authority Board (24 July 2024).

**8 Combined Authority Chief Executive Highlights Report**

It was resolved to:

- A Note the contents of the report

## **9 Combined Authority Annual Report 2023-24**

It was resolved to:

- A Note the content of the report.

## **10 Improvement Plan Update**

It was resolved to:

- A Note the progress in March against the identified areas of ongoing concern set out in the Best Value Notice received in January 2024.
- B Note the update from the Chair, Independent Improvement Board following the meeting held on 7 May 2024

## **11 Updates to the Constitution**

### **11 a LGA Model Code of Conduct**

The recommendations were:

- A The CPCA Board is invited to consider the matters raised in this report and consider whether the Local Government Model Code of Conduct be adopted in full or part.
- B The CPCA Board is invited to consider whether the associated guidance on the Model Code of Conduct should be adopted in full or in part.
- C The CPCA Board is invited to consider whether the associated guidance on complaint handling should be adopted in full or in part
- D The CPCA Board is invited to consider the requests from the combined authority board member

Following the above considerations, it was resolved unanimously to:

- A Adopt the Local Government Model Code of Conduct in full.
- B Adopt the associated guidance on the Moden Code of Conduct in full
- C Adopt the associated guidance on complaint handling in full.

## **12 Appointment of Independent Remuneration Panel**

It was resolved to:

- A Agree that an Independent Remuneration Panel be constituted to review the Members' Allowance Scheme for the Combined Authority in relation to the Mayor's allowance.
- B Agree that an Independent Remuneration Panel be constituted to review the allowance for the two Independent Persons for the Audit & Governance Committee.
- C Agree that an Independent Remuneration Panel be constituted to review the allowance for the members for the Audit & Governance Committee.
- D Agree that an Independent Remuneration Panel be constituted to review the allowance for the members for the Overview & Scrutiny Committee.
- E Agree that an Independent Remuneration Panel be constituted to review the allowance for travel and subsistence of all Combined Authority members including co-opted members.

## **13 Adult Education Budget delegated authority (amendment)**

It was resolved to:

- A To delegate authority to Assistant Director of Skills, in consultation with the Chief Finance Officer and Monitoring Officer to:
  - enter into, sign and award grant agreements or awards to training providers to

deliver Adult Skills Funds to include but not limited to Adult Education Budget, Free Courses for Jobs and Innovation Fund with providers chosen via the relevant procurement exercise.

- And where appropriate, extend contracts with existing providers.

#### 14 Recommendations from Business Board

It was resolved to approve all the recommendations as set out below:

##### Strategic Growth Fund and Levelling Up Fund Update (Gainshare) [KD2024/024]

- A Note the updates on development of the Strategic Growth Fund and Levelling Up Fund contained within this report.
- B Reallocates a maximum of £1.5 million unspent capital from the completed Growth Works programme to the Strategic Growth fund to increase the total budget available for this fund.

Business Board Members advised and requested that the transferred £1.5m capital funds are ring fenced notionally to be used for specifically for economic / growth projects and investments.

##### Business Board Annual Report and Delivery Plan 2024-25

- A Approve the Business Board's Annual Report & Delivery Plan 2024-25
- B Recommend the Combined Authority Board approves the Business Board's Annual Report & Delivery Plan (2024-25), and for this to be submitted to the Cities and Local Growth Unit

#### Notes:

- a) Statements in **bold type** indicate additional resolutions made at the meeting.
- b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.